

## **Preventative Maintenance Schedule**

**Fire alarm**---annual

**Sprinkler system**---annual

**Fire extinguishers**---annual---with a monthly inspection by our Safety Dept. to ensure they have not been discharged or removed

**Emergency lights**---monthly test by our Safety Dept.

**Eye wash stations**---serviced by our Safety Dept. vendor. Inspected and cleaned every six months \*\*\*\*  
(please note that this should be inspected on routine basis by Faculty working in this area providing a safe instructional space for students)

**First aid kits and AED's**---serviced and inspected by our Safety Dept. and their vendor. Inspected every 3 months\*\*\*\* (please note that this should be inspected on routine basis by Faculty working in this area providing a safe instructional space for students)

**Air compressors**---serviced semi-annually (over winter and summer break)

**Hazardous waste** (waste oil and anti-freeze used paint)---removed based on quantity of material